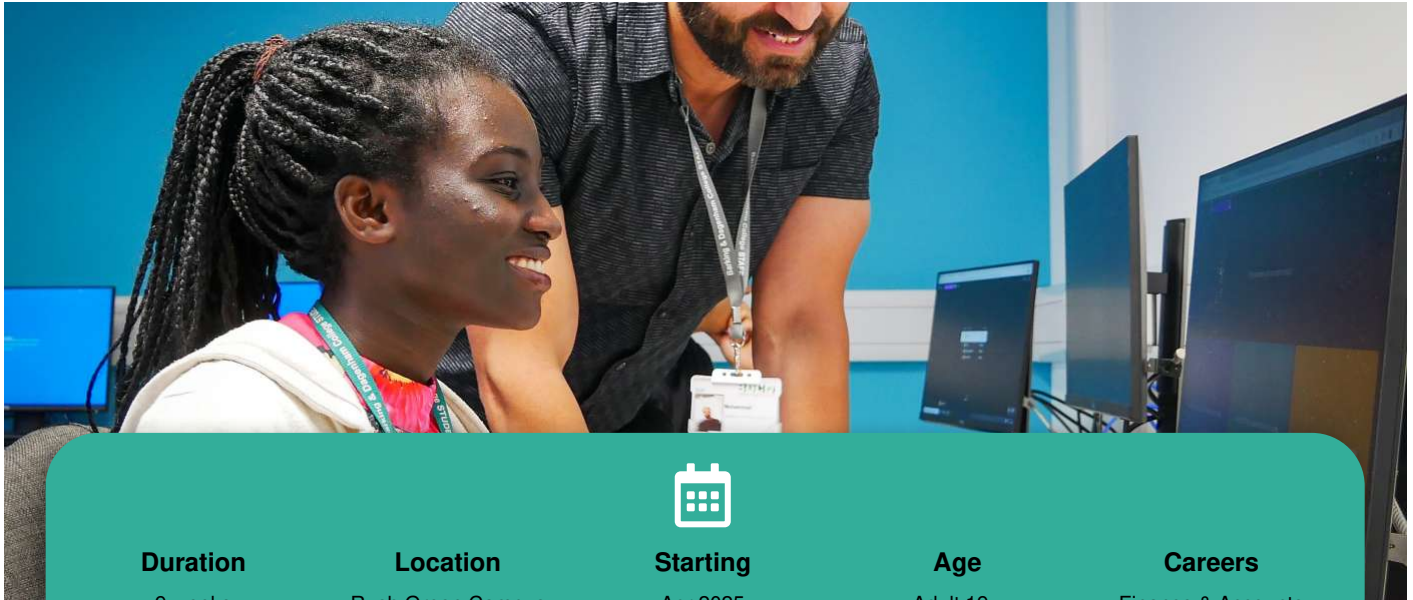


Level 1

# Accounting Software (Sage)

AAT Access Award



Duration	Location	Starting	Age	Careers
9 weeks	Rush Green Campus	Apr 2025	Adult 19+	Finance & Accounts

## Course fees per year

ADULT 19+

**£326**

The above fees include tuition and exam fees.  
Contact us to discuss what Financial support is available.

## Overview

The Award in Accounting Software (Sage) provides Level 1 learners the chance to enhance their skills in using accounting software.

This qualification can lead to employment, support learners in their current jobs, or assist in further studies. It familiarises learners with accounting software and its main features.

## What you'll learn

You'll learn how to perform basic finance tasks required by employers including:

- Set up general ledger accounts
- Record bank and cash transactions
- Processing bank receipts and payments
- Generating reports
- Recognise potential risks to accounting software security
- Learn how to protect accounting software against threats

## Assessments / Exams

You will complete online assessments.

## Entry requirements

Level 1 qualification in English and Maths or a good working level of English and Maths as evidenced by GCSE Results (16-18 year olds) or initial diagnostic assessments (Adults) . You should have basic IT skills.

This qualification will particularly suit individuals with minimal work experience or those who require additional support to progress. This may include younger learners, those on traineeships seeking basic employability skills, adults seeking to validate their existing skills to enter into the workplace, or those who want to study higher level AAT qualifications but would like to test their abilities before progressing further with AAT.

## Our teaching staff

Tutors are qualified accountants with years of experience in industry and in delivering AAT qualification courses.

## Links with employers

Work experience can help develop your skills and improve your job prospects for the future. We'll support students looking for placements.

## What this course leads to

Upon successful completion of this course, you can progress to the AAT Level 2.

Visit this course on our website: <https://barkingdagenhamcollege.ac.uk/find/courses/0000011091>

For further information please contact the college: <https://barkingdagenhamcollege.ac.uk/contact>