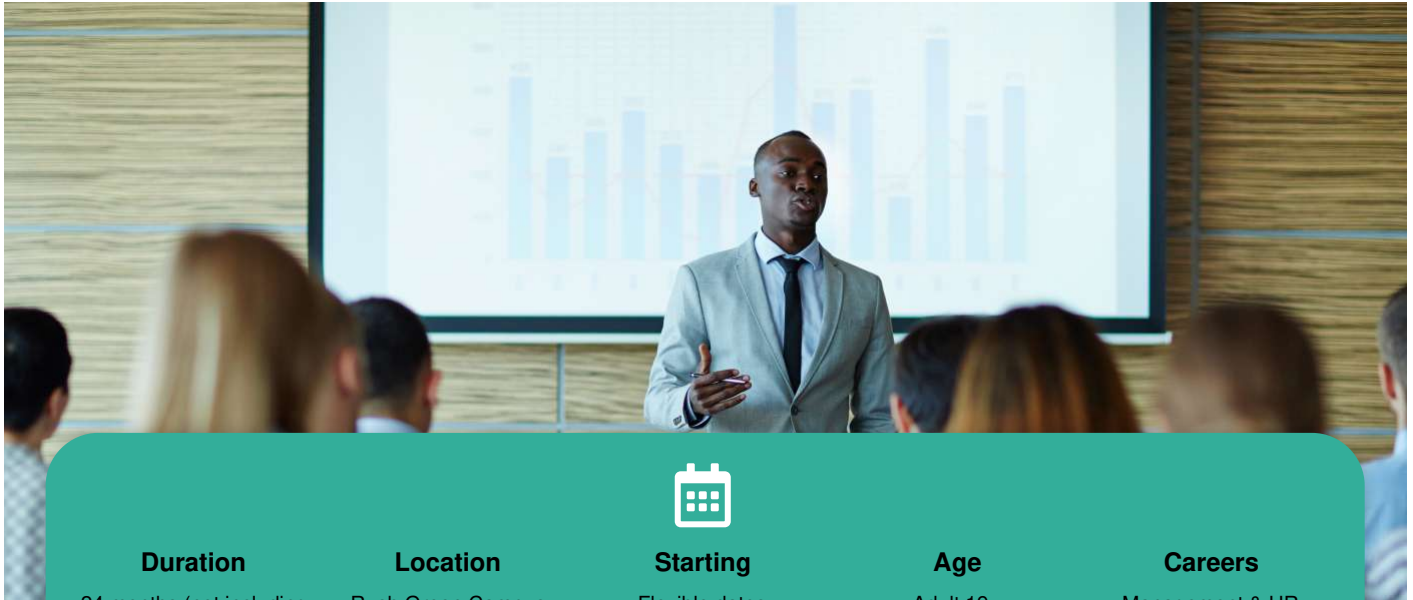


Level 5

Operations/Departmental Manager

Apprenticeship



Duration
24 months (not including
End point Assessment)

Location
Rush Green Campus

Starting
Flexible dates

Age
Adult 19+
Apprenticeships

Careers
Management & HR

How do apprenticeships work?

If you prefer a more practical style of learning, an apprenticeship or higher apprenticeship could be the ideal option for you. They enable you to learn on the job and gain nationally recognised qualifications at the same time. [Find out more about apprenticeships.](#)

Overview

An operations/departmental manager manages teams and/or projects, and achieves operational or departmental goals and objectives, as part of the delivery of an organisational strategy.

Working in the private, public or third sector and in all sizes of an organisation, specific responsibilities and job titles will vary, but the knowledge, skills and behaviours required will be the same.

Key responsibilities may include creating, leading and managing teams, managing change, financial and resource management, talent management, coaching and mentoring.

What you'll learn

During the programme, you will cover modules including:

- Organisational Performance - delivering results
- Interpersonal Excellence - managing people and developing relationships
- Leading and Managing People
- Personal Effectiveness - managing self
- Project Management
- Operational Management

- Decision Making

Assessments / Exams

Your end point assessment will require you to undertake a Professional discussion, underpinned by a portfolio of evidence and to complete a work based project and present your findings.

Entry requirements

- 4-9 or A-C GCSEs
- Employed for a minimum of 30 hours per week
- Working in a operational management position

What this apprenticeship leads to

On completion, apprentices can register as full members with the Chartered Management Institute and/or the Institute of Leadership & Management. Those with 3 years' of management experience, can apply for Chartered Manager status through the CMI.

Visit this course on our website: <https://barkingdagenhamcollege.ac.uk/find/courses/0000011429>

For further information please contact the college: <https://barkingdagenhamcollege.ac.uk/contact>