



**Minutes of the Meeting of the Corporation, held on Monday 23 November 2020,
3.00pm via Microsoft Teams**

Present:	Mark Farrar (Chair) Mark Bass (Vice Chair) Yvonne Kelly (Principal/CEO) Forhad Altafi (Staff Governor)
	Andrew Brown Evelyn Carpenter Carole Ditty Stuart Fraser Sarkis Mazmanian Bal Panesar
	Doug Trengove (Staff Governor)
In attendance:	Wijay Pitumpe (Chief Finance & Enterprise Officer) Andreas Galatoulas (Chief Technology and Innovation Officer) Joy Kettle (Chief Operating Officer) Veronica Anthony-David (Chief Transformation Officer)
	Victoria Eastwood (Chief Governance Officer) Maxine Deslandes (Director of Finance & Estates)

1.	<p>Appointment of Chair and Vice-Chair After brief discussion, the Corporation unanimously approved the re-appointment of Mark Farrar as Chair of the Corporation and Mark Bass as Vice-Chair of the Corporation for the remainder of the 2020/21 academic year.</p> <p>Approved: That Mark Farrar be re-appointed as Chair of the Corporation and Mark Bass be re-appointed as Vice-Chair of the Corporation for the remainder of the 2020/21 academic year.</p>
2.	<p>Welcome and apologies for absence Apologies for absence were received from Stephen Mizen and Lisa Dee.</p>
3.	<p>Declarations of Interest Governors were reminded of their responsibility to declare an interest in relation to specific items on the Agenda if appropriate. None were anticipated.</p>
4.	<p>Minutes of the Previous Meeting of the Corporation – Monday 2 November 2020 The Minutes of the Meeting held on Monday 2 November 2020 were agreed as a true and accurate record. The Confidential Minute of that meeting which had previously been distributed was agreed as a true and accurate record by those Governors eligible to receive it.</p> <p>Approved: The Minutes of the previous meeting held on Monday 2 November 2020 and the Confidential Minute from that meeting were approved as a true and accurate record.</p>
5.	<p>Matters arising An update on outstanding actions from the November Corporation was provided:</p>

Agenda Item	Action	Responsibility	Timescale	Update
C/f	Progress against targets inc Apprenticeships and HE to be reviewed at the next full Corporation Meeting	Principal/CEO	23.11.20	To be included at the December Corporation Meeting after submission to P&S through the Balance Scorecard
C/f	OfS update to be included on the November Corporation meeting agenda	Principal/CEO	23.11.20	Still awaiting a response from the OfS. To be included at the December Corporation Meeting
C/f	Simplification Strategy to be discussed at the Strategic Planning Day	CTIO	23.11.20	Complete
6.	CFEO to address the inaccuracies of the data provided to reconcile the income figures.	CFEO	19.11.20	Complete
6.	A report on the budget forecast, considering the points made during the meeting, to be discussed at the next Policy & Resources Committee meeting and brought back to the Board at the November meeting.	CFEO	19.11.20	The report is to be presented at the next Corporation meeting for discussion by the full Board.
6.	The Policy & Resources Committee Meeting to be deferred to w/c 16 November 2020.	CGO	ASAP	Complete

There were no further matters arising not covered by the agenda.

6. Chair's Actions

There were no Chair's actions to be discussed.

7. *This agenda item was minuted confidentially in accordance with Instrument 17 (2) (d)*

8. AoB

There was no further business.

9. Self-assessment of meeting

There were no comments on the self-assessment of the meeting.

10. Date and time of next meeting – Monday 14 December 2020, 4pm

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The Chair thanked all those in attendance for their contributions and the meeting closed at 16.50pm.

Signed.....
Mark Farrar (Chair)

Date.....

Agenda Item	Action	Responsibility	Timescale	Update
7.	Paper on pensions position to be provided at the December Corporation Meeting	CFEO	14/12/20	
7.	Policy & Resources Committee to consider non-pay 'big ticket items'	CFEO	30/11/20	
7.	Upfront forecast position to be provided at each Corporation meeting	CFEO	14/12/20	
7.	Planning for the following financial year to be provided at the December Corporation Meeting	CFEO	14/12/20	
Strategic Conversation	Three year roadmap for IT and Data to be presented to the Board at the next Strategic Planning Event.	CTIO	April 2021	